



# HAXBY TOWN COUNCIL

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## AGENDA STAFFING COMMITTEE MEETING

2 June 2025

Dear Councillor,

You are hereby summoned to attend a meeting of the Staffing Committee to be held on Monday 9 June 2025 at 5pm in the council office, Memorial Hall, Haxby.

Yours faithfully,

Alan J Draper  
Town Clerk

### **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal council meeting, though not, under current legislation, of the public participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

### **1. Election of chairman**

To elect the chairman of the Staffing Committee for the 2025-26 council year.

### **2. Apologies for absence**

Members are asked to receive apologies for absence for this meeting and to approve the reason(s) for absence.

### **3. Chairman's welcome**

The Chairman will welcome councillors and residents to the meeting.

### **4. Declarations of interest**

Members are asked to receive declarations of interest under consideration on this agenda in accordance with The Local Government Act 2000 Part III and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the monitoring officer.

#### **5. Election of vice-chairman**

To elect the vice-chairman of the Staffing Committee for the 2025-26 council year.

#### **6. Committee membership**

To note the membership of the Staffing Committee, as decided by the full council on 19 May 2025.

#### **7. Public Question Time and Participation**

Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to the committee's remit and not relate to the individual affairs of either the questioner or any other named person.

#### **8. Minutes of the previous meeting**

To approve the minutes of the Staffing Committee meeting held on 10 February 2025.

#### **9. Terms of reference**

To review the Staffing Committee's terms of reference, with any resultant recommendations to be referred to the full council.

#### **10. Appeals sub-committee**

To appoint a sub-committee of three councillors to deal with appeals.

#### **11. Exclusion of public and press**

Due to the confidential nature of the business to be transacted, it is advisable and in the public interest that the public and press be excluded and that they are instructed to withdraw.

#### **12. Staffing matters**

To consider the following matters:

- a) Review of any impact of councillors' behaviour on members of staff.
- b) Request from members of staff.
- c) Other staffing matters.

#### **13. Next meeting**

To confirm the date of the next Staffing Committee meeting.